

**Kitsap County Fire District #18
Board of Commissioners Meeting Minutes
July 10, 2019
Poulsbo Fire Department
Poulsbo, WA**

REPRESENTATIVES IN ATTENDANCE:

Jim Ingalls	Commissioner	Darryl Milton	Commissioner (excused)
Conrad Green	Commissioner	David Ellingson	Commissioner
Jeff Uberuaga	Commissioner	Jim Gillard	Fire Chief
Jeff Russell	Staff	Bruce Peterson	Staff
Lise Alkire	Staff	Wendy Luther	Staff
Travis Beach	Staff	Josh Warter	Staff
Chris Quinn	Visitor		

Call to Order: Meeting was called to order by Chair Ingalls at 4:00pm.

Approval of Agenda:

Commissioner Ellingson moved to approve the 7/10/2019 agenda. Commissioner Green seconded. Motion was called with a unanimous vote to approve the 7/10/2019 agenda.

Public Comment:

Executive Session: At 5:07pm Chair Ingalls called for a 30-minute executive session pursuant to RCW 42.30.140 relating to collective bargaining issues and negotiations; at 5:37pm Chair Ingalls closed the executive session and reopened the public meeting. No action was taken.

Action Items:

1. Consent Agenda:

Commissioner Ellingson moved to approve the 7/10/2019 consent agenda. Commissioner Uberuaga seconded. Motion was called with a unanimous vote to approve the 7/10/2019 consent agenda.

2. Ratification of US Bank Batch No. 530981

Commissioner Ellingson moved to ratify US Bank batch No. 530981 in the amount of \$8,465.43. Commissioner Green seconded. Motion was called with a unanimous vote to ratify US Bank batch No. 530981 in the amount of \$8,465.43.

Discussion Items:

1. Revised Financial Projections: Chief Gillard reported the projections had been revised and illustrated various scenarios, which were reviewed for by the Board by FM Luther: hiring a MSO (Medical Services Officer) and a firefighter (two versions – one with a 5.5% CBA wage increase in 2020 and 3% increase in 2021-2023 and one with a 4.5% CBA increase in 2020 and 3% increase in 2021-2023); hiring just a firefighter (also illustrating two versions that reflect the potential different wage increases); and, hiring just a MSO (again with the two potential wage increases). All the various projections shared the following assumptions: successful passage of the EMS levy in the fall, resetting the \$.50/1,000 rate; projected new construction is included with the fire/ems tax revenue figures; investment interest projections have been adjusted; for expenditure projections, overtime was adjusted by \$37,500; medical healthcare premium costs for 2020 are projected at 0% and then 8% for years 2021-2023 and other benefit expenditures were adjusted by 10%. Commissioner Ellingson commented that school taxes were going up significantly starting in 2020; Chief Gillard responded that

administration is sensitive to that impact so there is no plan to place any additional measures on the ballot until at least 2021. Chief Gillard asked that the Board take the information home for study in helping to determine future staffing decisions.

- 2. Wildland (All Hazard) MOU:** Chief Gillard reported this MOU recognizes that when our crews go on deployments they don't work 24 hours and this agreement allows the District to not pay "portal to portal." When a crew is deployed, they are paid for 16 hours a day. While personnel costs are reimbursed so there should be no negative effect on the District, there is an opportunity for revenue from apparatus deployment. Chief Gillard noted perhaps the most important element is that crews have the opportunity to gain experience for when a major event occurs in our area. The District maintains control over when crews and/or apparatus are deployed. There was some further discussion regarding details of deployment and then the following motion was made:

Commissioner Uberuaga moved to authorize Chief Gillard to sign the MOU with the bargaining unit regarding all-hazard deployment. Commissioner Ellingson seconded. Motion was called with a unanimous vote to authorize Chief Gillard to sign the MOU with the bargaining unit regarding all-hazard deployment.

- 3. Disability Buy-Back:** Chief Gillard briefly reviewed this program; the current CBA language is for short-term disability payments and he is asking the Board to consider extending the benefit to long-term disability payments as well. This agreement allows for medical evaluations to determine the likelihood of the individual to return to work. With the Board's concurrence, this item will be moved to action for the 7/24/19 regular meeting.

Informational Items:

- 1. July 3rd and 4th Recap:** D/C Russell reported that due to favorable weather conditions there was no impact to fire from the July 3rd and 4th celebrations. There were 13 calls on July 3rd, none of which were connected to fireworks; however there was an officer-involved shooting on Anderson Parkway. Because of the District having posted response personnel around the July 3rd festivities, the shooting call response time was 90 seconds. D/C Russell commended the outstanding job by Lt. Adams in coordinating response to this call, particularly in light of the fact that there were no radio communications due to the downtown noise level – law enforcement was faced with the same challenge. Additionally, the cell phone towers became overwhelmed so there was no consistent service. In response to this, duty phones will have the GETS (Government Emergency Telecommunications Service) program number added to District cell phone contacts lists; the number will give responders priority for service; while it won't disconnect someone else's call, it will put our responder's call at the top of the priority list for call connection. The District initiated the DOC (Department Operations Center) in preparation for the community's festivities and also had peer support available for the crew after the shooting incident. July 4th was another 13-call day, but again there were no fireworks specific incidents. Other recent incidents of note included a CPR save that occurred in a store parking lot and a very serious motorcycle accident. PM Warter was in attendance and was the first responder on the scene to that accident. PM Warter provided a brief recap of the incident, noting that the last update received on the victim's condition was that the individual was "up and walking around. It looks like you guys saved his life." PM Warter closed his report by noting the patient suffered severe head trauma, so there will be a long road to recovery.

2. **Staffing Update:** FF McCarthy is expected to be part of minimum staffing very soon and FF/PM candidate Jeremy Rosenau is working through his conditional offer requirements.
3. **EMS Levy Explanatory Statement:** The Board reviewed the explanatory statement drafted by attorney Brian Snure; this is part of the resolution package that will be sent to the Elections office for the November ballot.

Commissioner and Staff Comments:

Commissioner Ellingson reminded the group of the 7/20/19 annual county fire commissioners and chiefs' joint meeting and picnic; AS/HRM Alkire confirmed that RSVPs have been forwarded to Commissioner Preuss via e-mail.

Commissioner Ingalls noted he will be gone the next three meetings, but vice-chair Commissioner Milton will in attendance.

D/C Peterson reported the apparatus bay door replacement project continues and should be completed in the next two weeks; there have been no financial surprises and the project remains on budget. Regarding the remodeling project, Rice/Fergus/Miller is putting together project specifications to be used in the bid package as well as anticipated project costs.

Chief Gillard announced he will be leaving July 15th, but will be back for the 7/24 meeting; D/C Peterson will be the acting chief during his absence.

Public Comment:

Good of the Order:

Next Regular Meeting scheduled for **Wednesday, July 24, 2019 at 16:00**

KCFCA Meeting and Annual Picnic: **Saturday, July 20, 2019 17:00 The Ellingson Residence**

Adjourn:

The meeting adjourned by common consent at 5:37 p.m.

ATTEST:

Lise D. Alkire
KCFD #18 Secretary to the Board